

PARLIAMENT OF INDIA
RAJYA SABHA SECRETARIAT

Parliament House Annexe,
New Delhi - 110001.

RS/1/1/2021-Rectt.

Dated the 22nd September, 2021

C I R C U L A R

Subject: Policy regarding Interviews and Skill/Physical Fitness Tests during recruitment for various posts in the Rajya Sabha Secretariat.

In supersession of Circular No. RS/1/1/2018-Rectt. dated the 4th July, 2018, regarding adoption of DoPT's O.M. No. 39020/01/2013-Estt.(B)-Part dated 29.12.2015 on "Discontinuation of Interview at Junior Level Posts in the Government of India-recommendation of Committee of Secretaries", the policy of the Rajya Sabha Secretariat with regard to Interviews and Skill/Physical Fitness Tests during recruitment for various posts shall, henceforth, be as under:

- a) There shall be no interview for recruitment to Group 'B' & 'C' level posts in the Rajya Sabha Secretariat, except for the following:
 - (i) Security Assistant Grade - II (Group 'B').
 - (ii) Bearer Grade - II (Group 'C').
- b) Skill/Physical Fitness Tests, shall be of qualifying nature only, except for the following posts:
 - (i) Parliamentary Reporter (Hindi/English) - both Direct Recruitment and Departmental.
 - (ii) Assistant Private Secretary (Departmental).
 - (iii) Parliamentary Interpreter (English/Hindi and Regional Languages) - both Direct Recruitment and Departmental.

2. Notwithstanding anything in the preceding paragraph, the Secretary General, Rajya Sabha may, at any point of time, relax or add on conditions with regard to Interviews or Skill/Physical Fitness Tests for a post/s in the Secretariat.



(SREEJA V.)

DEPUTY SECRETARY

**PARLIAMENT OF INDIA
RAJYA SABHA SECRETARIAT**

**629, PARLIAMENT HOUSE ANNEXE
NEW DELHI-110001**

No. RS/1/1/2018-Rectt.

Dated the 4th July, 2018

CIRCULAR

Subject: Adoption of Government of India Order on “Discontinuation of Interview at Junior Level Posts in the Government of India-recommendation of Committee of Secretaries”.

Department of Personnel & Trainings' Office Memorandum No. 39020/01/2013-Estt. (B)-Part dated 29.12.2015, on the subject cited above stands adopted only to the extent of discontinuation of interviews for Group 'B' and Group 'C' posts in the Rajya Sabha Secretariat {i.e. except para 2(f)}. A copy of the same is forwarded to all Officers/Sections and Pay & Accounts Office, Rajya Sabha for information and necessary action, if any.

**(D.K. JUNEJA)
DIRECTOR**

To

- 1) Pay and Accounts Office, Rajya Sabha.**
- 2) Estt.(A/cs) & Budget Section.**
- 3) All Officers/Sections/PSs/PAs to Officers (through Intranet only).**

Immediate

**No. 39020/01/2013-Estt (B)-Part
Government of India
Ministry of Personnel, Public Grievances and Pensions
(Department of Personnel and Training)**

North Block, New Delhi.
Dated the 29th December, 2015

OFFICE MEMORANDUM

Subject:- Discontinuation of Interview at Junior Level Posts in the Government of India- recommendation of Committee of Secretaries.

The undersigned is directed to refer to this Department's D.O. of even number dated 04.09.2015 and subsequent OM's dated 09th October, 2015, 09th November, 2015 on the above subject seeking detailed information on the progress made/action taken in the matter.

2. It is informed that Secretary (Personnel) had convened meetings on 14th December, 2015 and 17th December, 2015 to review the progress of implementation of the "No Interview Requirement Proposal" and to get the updated status on the decision/progress made by the various Ministries/Departments. Keeping in view the queries raised by the representative of various Ministries/Departments the following is once again clarified:-

- (a) The decision to discontinue interview for recruitments is for all Group 'C', Group 'D' (which are now reclassified as Group 'C') Posts and for non-gazetted posts of Group 'B' Category and all such equivalent posts.
- (b) The 'No Interview Requirement' proposal has to be implemented for all the junior level posts in Government of India Ministries/Departments/attached Office/Subordinate Office/Autonomous Bodies/Public Sector Undertakings.
- (c) Instructions issued by the Department of Public Enterprises on 14th December, 2015 vide OM No. DPE-GM to all Administrative Ministries concerned with CPSES under them with advice to dispense with the practice of interview (copy enclosed).
- (d) The timelines set regarding completing the process of the discontinuation of interview by 31.12.2015 has to be adhered to strictly. From 01st January, 2016 there will be no recruitment with interview at the junior level posts as mentioned at 2(a) above, in Government of India Ministries/Departments/attached Office/Subordinate Office/Autonomous Bodies/Public Sector Undertakings. All the advertisement for future vacancies will be without the Interview as part of the recruitment process.


(e) The interviews will be done away even in cases where in the past the selections used to be made purely on the basis of performance in the interview. The Ministries/Departments/Organizations' will consider revising the scheme for selection for such cases.

(f) It is also clarified that as Skill Test or Physical Test is different from Interview, and they may continue. However, these tests will only be of qualifying nature. Assessment will not be done on the basis of marks for such tests.

(g) In case of specific posts where the Ministry/Departments wants to continue undertaking Interview as a process of recruitment, a detailed proposal seeking exemption will have to be sent to the DoPT with the approval of the Minister/Minister In-Charge.

3. All the Central Ministries/Departments are therefore requested to ensure that necessary action in respect of their Ministry/Department/Organizations are completed within the stipulated time. A consolidated report with the details of the decision taken/progress made in this regard should also be furnished to this Department at the earliest and not later than 7th January, 2016. Report so to be furnished with the approval of the Minister/Minister In-Charge shall include the details of the name and number of posts where the interview is discontinued and posts for which the exemption has been sought within the purview of the administrative Ministries/Departments.

4. A soft copy of the consolidated information may also be sent to this Department at sumita.singh@nic.in


(Manisha Bhatnagar)
Under Secretary to the Government of India
Tel. No. 23093175

Encl: As Above

To

All the Secretaries of the Central Ministries/Departments
As per list attached.