

**The form of certificate to be produced by Government servants/Lok Sabha Secretariat Employees/Rajya Sabha Secretariat Employees for claiming Age Concession**

**(Letter Head of the Institution/Issuing Authority)**

This is to certify that Shri/Smt./Kumari.....S/o, D/o, W/o Shri.....is a regularly appointed employee of this Department/Ministry/Secretariat and presently holding the post of ..... with effect from .....

As per our records, Shri/Smt./Kum. ...., prior to joining this Department/Ministry/Secretariat, worked in the following Department/ Ministry/Secretariat on regular basis as per the details given below:

Sl. No.	Name of the Organization/Institution	Position held	Period	
			From DD/MM/YY	To DD/MM/YY
1				
2				
3				
4				

Signature.....  
 Name.....  
 Designation.....  
 Ministry/Office.....  
 Address.....  
 .....  
 Office SEAL.....

Place: .....

Date: .....