

Assistant Legislative/Committee/Protocol/Executive Officer

This post belongs to the Legislative, Executive and Administrative (LAFEA) Service and is presently the highest level at which direct recruitment is made in that service. For structure and sanctioned strength of various grades in the service [click here](#). The post carries a pay scale of Rs.9300-34800 (Pay Band-2) with Grade Pay of Rs.4800 (Pre-revised). The incumbents of the post, in addition to pay and grade pay also get DA, HRA & Parliamentary Allowance, as admissible, from time to time. CGHS facilities, housing facilities, LTC and tuition fee reimbursement benefit are also admissible.

Joint Secretary is the highest grade available in this service but its members can also be considered for appointment to higher posts in the Secretariat. The mode of recruitment to various grades of this service is given in Rajya Sabha Secretariat (Methods of Recruitment and Qualification for Appointment) Order, 2017, which is available at www.rajyasabha.nic.in/recruitment.

The officers of this service support the functioning of the Council of States by processing matters relating to the business of the Council, i.e., Questions, Motions, Legislations, etc. The service also provides support for the functioning of various Department Related Parliamentary Committees, Standing Committees and Joint Parliamentary Committee(s). The Service is also responsible for managing establishment, welfare and finance related work pertaining to Rajya Sabha Secretariat.