

Rajya Sabha Secretariat
(Sales and Archives Section)

Rajya Sabha Secretariat procures various souvenir items for sale to Hon'ble Members of Parliament, Hon'ble ex-Members of Parliament, Visitors Dignitaries/Delegations. Sealed Quotations are accordingly invited from concerned manufacturers/suppliers for supply of the following souvenir items:-

Sl. No.	Name of the Item	Quantity proposed to be procured tentatively
1.	Ashoka Pillar (10") (Wooden)	400 pieces
2.	Ashoka Pillar(Brass)	300 pieces
2.	Badge Lapel	
(i)	Flag Metal	1000 pieces
(ii)	Flag Magnetic	1000 pieces
3.	Cap	800 pieces
4.	Cheque Book Holder/Passport Holder (Leather)	600 pieces
5	Clock	
(i)	Gandhi Clock	300 pieces
(ii)	Table Clock	250 pieces
(iii)	Wall Clock(Model No.987)	500 pieces
(iv)	Wall Clock(Model No.7607)	300 pieces
6	Coffee Mug	2000 pieces
7	Crystal Cube(big)	200 pieces
8	Folder	
	(i)(Leatherite with Zip)	300 pieces
	(ii) Folder with Handle	400 pieces

(i)	Brass Antique Key Chain	700 pieces
(ii)	Metal Key Chain	15000 pieces
10.	Leather Pouch	200 pieces
11	LED	100 pieces
12.	Pen	
(i)	Pierre Cardin Ball Pen(Esteela)	1200 piece
(ii)	Ball Pens(Red Silver and Wooden)	10000 pieces each
(iii)	Pierre Cardin Kriss Pen Sets	500 pieces
(iv)	Silver Pen with Golden Clip	300 pieces
13.	T. Shirt	
(i)	Red Colour	1000 pieces
(ii)	White Colour	300 pieces
14.	Pen Stand	300 pieces
15.	Ties	200 pieces
16	Wallets(Leather)	700 pieces
14.	Pen Stand(Wooden and Silver)	200 pieces each
15.	Ties	200 pieces
16	Wallets(Leather)	700 pieces
17.	Silver Plaque(Oval) with wooden Stand	200 pieces
18.	Silver Coated Plated	200 pieces

3. It is further mentioned that prices for procurement of souvenir items as mentioned on pre-page will be valid from 1st July 2017 to 30th June, 2018.

4. No form has been prescribed for submission of quotation. The interested manufacturers/suppliers can, therefore, submit the rate of quotation on their letter head/plain paper along with sample quoting amount plus GST separately, both in words and figures and other terms and conditions. Quality of Samples of items should be at par with that of samples of souvenir items available in the Secretariat. If any manufacturers/suppliers fail to fulfil condition as mentioned above their quotation will not be entertained.

5. The quotation should be submitted in a sealed envelope latest by 7th August, 2017, addressed to the undersigned(by name) so as to reach Room No.218, Second Floor, Sales and Archives Section, Rajya Sabha Secretariat, Parliament House Annexe, New Delhi-110001.

6. The samples of items as mentioned on pre-page can be seen in Room No.218, Second Floor, Sales and Archives Section, Rajya Sabha Secretariat, Parliament House Annexe, New Delhi on any working day between 11.00AM to 5.00PM

Pushpa Rani
Under Secretary